



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive
Damian Roberts

Gibson Building
Gibson Drive
Kings Hill, West Malling
Kent ME19 4LZ
West Malling (01732) 844522

NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

15 January 2025

To: MEMBERS OF THE OVERVIEW AND SCRUTINY COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Overview and Scrutiny Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Thursday, 23rd January, 2025 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS

Chief Executive

A G E N D A

1. Guidance on the Conduct of Meetings 5 - 8

PART 1 - PUBLIC

2. Apologies for absence

3. Notification of Substitute Members 9 - 10
4. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tonbridgeandmalling.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

5. Minutes 13 - 18

To confirm as a correct record the Minutes of the meeting of the Overview and Scrutiny Committee held on 14 November 2024

6. Update on 'English Devolution White Paper' Verbal Report

The Leader of the Borough Council, Cllr M Boughton and the Chief Executive, Mr D Roberts will provide an update on the Devolution White Paper.

Matters for Recommendation to the Cabinet

7. Revenue Estimates 2025/26 19 - 38

The report sets out the draft Estimates 2024/25 for scrutiny and the Committee are invited to make recommendations to Cabinet.

(NB. Due to its size the Estimates Booklet (Annex 1) is attached as a supplement.)

8. Capital Plan Review 2024/25 39 - 62

This report gives details of the proposed Capital Plan for the remainder of 2024/25 and 2025/26.

(NB. Due to the size Annexes 1 to 4 to the Capital Plan 2024-2026 are attached as a supplement.)

9. Annual Service Delivery Plan 2025/26 63 - 96

A draft Annual Service Delivery Plan for 2025/26, setting out a wide range of activities, milestones and targets to strengthen the links between the Corporate Strategy 2023-2027 is provided in Annex 1.

Matters for Information

10. Record of Decisions taken by the Executive 97 - 100

The record of decisions taken by the Cabinet and/or Cabinet Members during November and December 2024 is attached for information.

A summary of the decisions taken by the Cabinet and/or Cabinet Members during the first half of January 2025 is also provided.

11. Notice of Forthcoming Key Decisions 101 - 104

The Notice of Key Decisions anticipated to be taken in February and March 2025 is attached. This may be subject to change due to adjustments to the reporting timetable.

12. Work Programme 105 - 106

The Work Programme setting out identified for the next meeting is attached for information. Members can suggest future items for 2025/26 by liaising with the Chair of the Committee.

13. Urgent Items 107 - 108

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

14. Exclusion of Press and Public 109 - 110

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

15. Urgent Items 111 - 112

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr Mrs A S Oakley (Chair)
Cllr L Athwal (Vice-Chair) and Cllr Mrs S Bell (Vice-Chair)

Cllr T Bishop
Cllr C Brown
Cllr R I B Cannon
Cllr A Cope
Cllr D A S Davis
Cllr P M Hickmott
Cllr M A J Hood

Cllr F A Hoskins
Cllr S A Hudson
Cllr D W King
Cllr A Mehmet
Cllr W E Palmer
Cllr D Thornewell
Cllr C J Williams